

# University Board

Fri 24 May 2024, 09:30 - 12:30

Board Room, 5th Floor, Poole House

The attention of Board Members is drawn to the CUC "Higher Education Code of Governance" and the University's own Conflict of Interests Policy and Procedures concerning the declaration of personal interests in any matter under consideration by the Board or its Committees.

## Agenda

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### 1. Welcome, Apologies and Declarations of Interests (Chair)

To note

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### 2. Minutes of the Previous Meeting

#### 2.1. Minutes of the University Board Meetings, 9 February, 7 March and 16 April 2024 (Chair)

To approve

-  2.1a UB Minutes 9 Feb 2024 Unconfirmed Chair approved.pdf (10 pages)
-  2.1b UB 7 March 2024 Minutes.pdf (3 pages)
-  2.1c UB 16 April 2024 Extraordinary Meeting VSS v1.pdf (3 pages)

#### 2.2. Matters Arising and Actions Register (Chair)

To note

-  2.2 Board Actions Register 2023-24.pdf (1 pages)
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### 3. Context Setting and Chair's Reports

#### 3.1. VC's BU Update Report (VC)

To note

-  3.1 VC May 24 Board update.pdf (3 pages)

#### 3.2. SUBU President's Report (SUBU President)

To note

-  3.2 SUBU President's Report BU Board cover sheet Updated May 2024.pdf (1 pages)
-  3.2a SUBU President's Report BU Board May 2024.pdf (10 pages)

#### 3.3. Chair's Reports

##### 3.3.1. Chair's Action, Written Resolutions, Use of the Seal, Contracts and Update on Approvals (Chair)

To note

-  3.3.1 Chairs action Written Resolutions Contracts signed and the Seal.pdf (3 pages)

##### 3.3.2. Statement of Primary Responsibilities (Chair/Clerk)

To approve

- 📄 3.3.2 Annual review of the Statement of Primary Responsibilities.pdf (2 pages)
- 📄 3.3.2a Statement of Primary Responsibilities Draft.pdf (2 pages)

### **3.3.3. Honorary Awards (Chair)**

To approve

- 📄 3.3.3 Honorary Awards May Board Paper.pdf (6 pages)

### **3.3.4. Board and Committee Appointments (Chair) (Verbal Update)**

To approve

### **3.3.5. Process for the Board Chair recruitment (Deputy Chair)**

To approve

- 📄 3.3.5 Board Chair Recruitment coverpaper.pdf (3 pages)
- 📄 3.3.5a Chair Process and timetable draft.pdf (1 pages)
- 📄 3.3.5b 2021 Role Description of Chair of the Board.pdf (4 pages)

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## **4. Strategic Matters**

### **4.1. Key Performance Indicators (VC)**

To consider and note

- 📄 4.1 2024-05 KPI Board Report.pdf (10 pages)

### **4.2. Access and Participation Plan Annual Progress Report (VC/PVC)**

To note

- 📄 4.2 APP.pdf (3 pages)

### **4.3. Review of UK & Irish Undergraduate Fees (FD)**

To approve

- 📄 4.3 Fees Approval - May 24 vFinal.pdf (3 pages)

### **4.4. Artificial Intelligence (PVC)**

To note

- 📄 4.4 Board Paper AI update for May 2024 post UET.pdf (3 pages)
- 📄 4.4a Reduced AI Slide Set for Board May 2024 final.pdf (6 pages)

### **4.5. Apprenticeships Update (PVC)**

To note

- 📄 4.5 Apprenticeships update.v2.Final.pdf (6 pages)
- 📄 4.5a Appendix 1 - SAR and QIP - BU 2223.pdf (28 pages)

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## **5. Financial and Governance Matters**

### **5.1. VSS Update (DHR)**

To note

- 📄 5.1 BoardSeveranceMay24.pdf (4 pages)
- 📄 5.1a SeveranceAppendix 1.pdf (1 pages)

## **5.2. Financial Update/Draft Budget (FD)**

To note and to approve.

- 📄 5.2 Draft Budget Update - May 24 vFINAL.pdf (5 pages)

## **5.3. Climate and Ecological Crisis Action Plan (CECAP) Annual Report (COO)**

To note

- 📄 5.3 Board Papers Cover Sheet - CECAP annual progress report 2022-23 Board.pdf (4 pages)
- 📄 5.3a 12064 ESTATES CECAP Annual Progress Report 2024 V1.6.pdf (31 pages)

## ***Estates Business Cases***

### **5.4. Bank Mandates (FD)**

To approve

- 📄 5.4 Delegation of authority approval for for the University vFinal.pdf (3 pages)
- 📄 5.4a Draft Board Resolution (Barclays Mandate) May 2024 vFinal.pdf (1 pages)
- 📄 5.4b Letter of authority (May 2024) BU vFinal.pdf (2 pages)

### **5.5. St Mary's, Portsmouth – Replacement site for midwifery (COO)**

To approve

- 📄 5.5 FINAL board options paper - St Marys.pdf (7 pages)
- 📄 5.5a Appendix 1 Property comparisons.pdf (1 pages)
- 📄 5.5b Appendix 2 Lakeside West Budget Cost Estimate Rev. B.pdf (1 pages)

### **5.6. Business case Poole House Phase 2 (COO)**

To approve

- 📄 5.6 Business Case\_Poole House Remodelling Phase 2 Final 15.05.24.pdf (7 pages)
- 📄 5.6a Appx 5.1 PH2 Budget.pdf (1 pages)
- 📄 5.6b Appx 5.1Cashflow.pdf (1 pages)

## ***Academic/Research and Other Business Cases***

### **5.7. Franchise Proposal with British University Vietnam (BUV) (PVC/COO)**

To approve

- 📄 5.7 BU2025 Business Case\_British University Vietnam TNE Partnership\_Board.pdf (13 pages)
- 📄 5.7a BUV Partnership\_Project costing phasing\_15-05-2024.pdf (4 pages)
- 📄 5.7b TNE Partnership Costing V11.pdf (1 pages)

### **5.8. Provision of MRI Scanning Services and Application for CQC Registration (COO/FD)**

To approve

- 📄 5.8 IMIV CQC Business Case BU Board May 2024(956213.1).pdf (14 pages)
- 📄 5.8a Appendix 1 - MRI scanner cash flow v2.pdf (5 pages)
- 📄 5.8b Appendix 2 - MRI Scanning Activities.pdf (3 pages)
- 📄 5.8c Appendix 3 - BUCB Business Plan 2024\_25.pdf (7 pages)
- 📄 5.8e Appendix 5 - SAF 1 for planned IMIV activity - Legal Services 25-03-2024F&P 28-03-2024 FINAL.pdf (4 pages)

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## **6. Committee Reports**

To note unless otherwise stated.

## **6.1. Remuneration Committee (28 February 2024) (RemCo Chair)**

 6.1 RemCom 28 Feb 2024 Minutes v2.pdf (3 pages)

## **6.2. Audit, Risk & Governance Committee (15 March 2024) (ARG Chair)**

 6.2 DRAFT ARG Minutes 15 March 2024 Unredacted.pdf (13 pages)

 6.2 DRAFT ARG Minutes 15 March 2024 Redacted for Exec.pdf (12 pages)

### **6.2.1. Risk Register**

 6.2.1 2024-03 ARG Risk Register Final.pdf (23 pages)

## **6.3. Finance & Resources Committee (26 January and 27 March 2024) (FRC Chair)**

 6.3a FRC Minutes 26 Jan 2024 Confirmed.pdf (10 pages)

 6.3b FRC Minutes 27 March 2024 Confirmed.pdf (4 pages)

### **6.3.1. Management Accounts and Cashflow (FD)**

 6.3.1 Management Accounts Feb 2024 vFinal.pdf (19 pages)

## **6.4. Honorary Awards Committee (20 March 2024) (Chair)**

 6.4 DRAFT HAC Minutes 20 March 24.pdf (4 pages)

## **6.5. Student Experience, Quality & Standards Committee (17 April 2024 ) (Chair)**

 6.5 SQS 17 April 2024 UNCONFIRMED Minutes.pdf (6 pages)

### **6.5.1. SQS Terms of Reference**

To approve

 6.5.1 SQS ToR Cover Sheet.pdf (2 pages)

 6.5.1a SQS Terms of Reference.pdf (3 pages)

## **6.6. Nominations Committee (Chair)**

 6.6 Nominations Committee Summary Report Aug 23 to Jan 24.pdf (2 pages)

## **6.7. Senate (21 February 2024) (VC)**

 6.7 Senate Minutes - 21 February 2024 - unconfirmed.pdf (6 pages)

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## **7. Any Other Business (Chair)**

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## **8. Date of Next Meeting**

Friday 12 July 2024, 9.30am to 12.30pm (to be preceded by a Board Dinner on the evening of Thursday 11th July)

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